



Parent Code of Conduct

At Kloof Pre-Primary we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership, our parents will understand the importance of a good working relationship and we, therefore, welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

What we expect from parents/carers and visitors:

- Parents are liable to pay all school fees as determined by the School Governing Body.
- Inform the school of any change of address and telephone numbers of both parents.
- Inform the school about any medical information relating to the child, and any contagious or notifiable diseases.
- Prepare your child for school and see to it that he/she has a good night's sleep, a good breakfast, a healthy lunch and has a neat appearance/uniform.
- Parents/carers are expected to get their child to school by the required time for each age group, no later than 7:45am, and may only fetch early by arrangement with the office.
- Should a parent wish to take their child out of the school during school hours, a register must first be signed at the office before dropping off or collecting your child.
- Respect the caring ethos of our school at all times.
- Understand that both teachers and parents need to work together for the benefit of their children.
- Avail yourself for parent/teacher meetings to discuss your child's progress when requested.
- Demonstrate that **all** members of the school community should be treated with respect and, therefore, set a good example in their own speech and behaviour.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Correct own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour.
- Approach the school to help resolve any issues of concern.
- Avoid using staff as threats to admonish children's behaviour.

What the school does not tolerate from parents, carers and visitors:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, office area or any other area of the school grounds.
- Using loud or offensive language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil, regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites. (See Appendix 1). Any concerns you may have about the school must be made through the appropriate channels by speaking to the class teacher first, and thereafter the Principal, so they can be dealt with fairly, appropriately and effectively for all concerned.
- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Pets being brought on to school premises.

Should any of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school.